



## COMMERCIAL SOLICITATION LICENSE

- ✓ Commercial Solicitation Licenses for the Village of Hortonville are issued for an annual time period. The process to obtain a Commercial Solicitation License takes approximately 5 business days from the date of the application until the date of issuance and requires approval from several Village departments. Commercial Solicitation License applicants must provide a copy of their driver's license.
- ✓ **Licenses issued shall not be valid on public or private property located within the Village on any special event days or holidays: or within 2 (two) block radius of any other special event.**
- ✓ To apply for a Commercial Solicitation License, file your completed, signed application form with the Village of Hortonville Administration Office. Applicants must be at least 18 years of age to apply. If employees are under 18, proof of State Street Trade Permit pursuant to Wisconsin Act 113 must be provided at time of application.
  1. A license is needed for the company.
  2. A license is needed for each employee working for the company.
- ✓ License fees are non-refundable and are to be paid at the time of filing the application form. Fees are as follows:

Company License — \$257.00 - \$250.00 application fee + \$7.00 investigation fee

Employee License - \$57.00 - \$50.00 application fee + \$7.00 investigation fee
- ✓ QUESTIONS? Please call 920-779-6011